



# PHI SIGMA SIGMA

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## PHILANTHROPIC EVENT SPECIALIST

Successful applicants for this role will have a background in any of the following areas: project management, finance, social work, public relations, event planning, education and/or the nonprofit sector. She should be creative and resourceful when working with collegiate chapters to research, establish, and maintain partnerships in their surrounding community. Volunteers should be passionate about the reach and impact of school & college readiness. Applicants should be well versed in responsible event planning to ensure successful philanthropic fundraisers and activities.

In addition, she may be called upon to:

- Emphasize the role of “School & College Readiness” as Phi Sigma Sigma’s philanthropic identity.
- Work with collegiate chapter members to promote a strong partnership between chapters, the Fraternity and the Foundation.
- Guide collegiate chapters through strategic planning and needs assessment to create programs and direct efforts in an intentional way.
- Support the chapter’s efforts to establish and maintain a relationship with community partner(s).
- Coach collegiate chapter philanthropy chairman in responsible planning and facilitation of activities with community partner(s) and fundraising events.
- Participate in trainings as needed.
- Fully participate in all committee conference calls, basecamp forums and via email.
- Work in this role will be continuous throughout the academic year.
- Commit to serving in the specialist role through May 2022.
- Pay alumnae dues.